



Kennett Community Land Trust

Environment and Sustainability Policy

Kennett Community Land Trust is a Community Benefit Society registered with the FCA under number 7443, registered office 66 Station Road, Kennett, Newmarket CB8 7QF

Environment and Sustainability Policy

1 Statement of Intent

The Board of Trustees of Kennett Community Land Trust (KCLT) undertake to make decisions on behalf of the trust that always take into consideration sustainability issues. The Board will strive to enhance the village sustainably by considering the requirements of residents and wildlife to ensure mutual benefit.

National and Local Government policies on sustainability will be actively applied and where possible KCLT will go above and beyond to ensure its contribution to achieving Government sustainability targets.

2 Responsibility

The trustees are responsible for ensuring that the environmental and sustainability policy is implemented. All trustees and volunteers share the responsibility of minimising the environmental impact of the KCLT, which includes considering current and future environmental issues.

All Trustees and volunteers will be encouraged to promote the ideals and attitudes within this policy and will be provided with the necessary guidance to do so.

3 Principles and Commitments Towards Sustainability

The Trustees of KCLT will undertake to make decisions that consider environmental, social and economic impacts, taking a cradle to grave approach to ensure the best possible impact throughout the lifetime of the product or action, thereby obtaining the best possible impact through the entire value chain.

KCLT will seek low-carbon energy supplies where it is appropriate to do so.

a) Water Use

When possible, encourage whole life water stewardship and integrated water management by maximising rainwater harvesting and encouraging reduced water usage and encouraging the recycling of water.

Work towards making KCLT houses and the village site as water efficient as possible, by following best practice and encouraging whole life stewardship.

b) Biodiversity.

Ensure that all open spaces, the village pond and SUD's are managed in the best possible way to encourage wildlife to flourish. Furthermore, ensure as far as possible that all KCLT households encourage biodiversity in their gardens.

In addition, KCLT and community work towards potential opportunities to maximise the encouragement and flourishing of biodiversity within the village area, thereby contributing to local and national biodiversity plans.

Other considerations:

- Commit to consulting with specialist ecological advice when needed.
- Review and understand supply chains and mitigate these as much as possible.
- Invest in rewilding where possible.
- Be aware of legal requirements for house builders and ensure they comply.

c) Natural Capital

Ensure that the 'natural capital' of the site is enhanced as much as possible to provide benefit to the community and add value to KCLT property and land wealth.

d) Circular Economy

Keep resources in use for as long as possible by;

- a. Designing out waste and pollution.
- b. Maintain value by designing for repair and extended life.
- c. Regenerate natural systems (composting, anaerobic digestion)
- d. Develop new/alternative organisation models

e) Sustainable Procurement

When purchasing items such as office supplies, materials and equipment or other resources, KCLT will investigate whether renting, repairing or sharing equipment is possible. Where possible we will source goods and materials locally, thereby reducing emissions and positively influencing the local economy.

We will endeavour to work with the most ethical suppliers we can find and will continue to engage with them to promote environmental sustainability.

We will investigate the environmental impact and provenance of any equipment to be purchased, with a view to reducing this impact where possible.

f) Environmental Management Systems

Currently KCLT does not do enough business to warrant the use of an environmental management system such as ISO14001, but this may not always be the case. The organisation commits to regular reviews to ensure that future additional commercial activity may result in the need for an environmental management system.

g) Environmental Auditing

The Trustees of KCLT commit to regular environmental audits to ensure the organisation and its estate management company, are being as environmentally compliant as possible.

h) The Waste Hierarchy

KCLT will always take into consideration the waste hierarchy during its decision making process:

- Eliminate – Avoid producing waste in the first place.
- Reduce – Minimise the amount of waste we produce.
- Re-Use – Use items as many times as possible.
- Recycle – Recycle what we can only after you have re-used it.
- Dispose – Dispose of what's left in a responsible way.

4 Materials and Resources – Best Practice

The main considerations for materials and resources best practice are:

- Consider installing recycling bins in our office and/or at events.
- When ordering stationery, fundraising resources etc, do so in bulk. It costs less and reduces transport costs.
- Where practicable buy products manufactured from recycled waste.
- Where possible, buy products made from recycled material and are biodegradable.
- Strive to replace leaflets, posters, fundraiser packs, etc by create digital versions.
- To find eco-friendly suppliers, try the [Green Providers Directory](#).
- To find charity specific suppliers, or for advice, try the [Charity Eco Hub Face Book](#) page.
- Ensure commercial partners have their own sustainability policy.
- Unused or single copied paper should be recycled as scrap paper.
- For sensitive or confidential information, use a shredder, then recycle it.
- Double sided printing and back-to-back photocopying should be undertaken where practicable.
- Don't automatically print e-mails and documents. Retaining them on the hard drive reduces toner and paper usage, and you can find them again, if you need to.
- Make use of e-mail in preference to hard copy mail.
- If you need a water bottle for car/train journeys, make it a re-usable one.
- Where water dispensers are provided, consider installing those that draw and cool mains water, rather than bottled supplies.
- Where possible encourage the use of fair-trade tea and coffee, and other products.
- If it is practicable rechargeable batteries should be used, this is both economical and is far better for the environment.
- Buy locally sourced goods where possible.

5 Managing Waste – Best Practice

The main considerations for managing waste best practice are:

- Where cost effective, every effort should be made to recycle waste, such as cardboard, glass, paper and plastics.
- The Hippo '[Grants Up for Grabs](#)' scheme awards free waste disposal help to applications from UK charities and community groups.
- Include energy efficiency when considering purchasing of electronic equipment.
- Hazardous items, such as oils, chemicals, fluorescent tubes, batteries etc, and electrical items must be disposed of properly.
- Encourage the use of effective environmentally friendly cleaning products and other products such as e-cloths.
- Consider using the guide to [minimising water waste](#) in the office.

6 Energy Use – Best Practice

The main considerations for energy use best practice are:

- When reviewing utilities, consider purchasing renewable energy.
- Ensure that staff are aware of the benefits of energy efficient systems including benefits to themselves in their own homes. Give training to achieve staff sustainability buy in.
- Energy efficient lighting should be used to replace any tungsten bulbs.
- People should be encouraged to turn off lights, televisions, monitors and other equipment when not in use.
- Where practicable, heating should be turned down or off in unoccupied rooms or areas, with heating reduced to 'frost protection' levels when unoccupied.
- Ensure that doors and windows are not left open after cease work to save on heating costs and improve security.
- Doors and windows should be draught proofed where practicable, loft spaces checked to ensure insulation is adequate, and pipes and hot water tanks should be properly lagged.
- Take note of series of [office energy efficiency guides](#) from the Carbon Trust.

7 Emissions and Transport – Best Practice

The main considerations for emissions and transport best practice are:

- Encourage drivers to not hard accelerate and brake.
- Ensure that staff, where practicable, make use of alternative transport such as cycling and the public transport system.
- Encourage shared transport use by staff where it is practicable.
- Source goods and services locally, where this is cost effective.
- Coordinate meeting timings and locations to minimise travel. Use Zoom or Teams for meetings where possible.
- Review the work of meetings to reduce committee sizes and frequency of meetings and use online.
- Avoid automatic attendance at meetings on every occasion and, instead staff should only attend when an active role is required.

8 Equality, Diversity and Inclusion

KCLT is committed to promoting equality, diversity, and inclusion in all aspects of its work. We believe that embracing diversity strengthens our community, enhances our services, and reflects our core values of respect, fairness, and integrity.

We aim to create an environment where everyone feels valued, respected, and empowered—regardless of their background, identity, or circumstances.

We will apply this policy consistently and fairly and will not discriminate against anyone based on any protected characteristics, including those set out in the Equality Act 2010

9 Monitoring and Review

- KCLT will review and update its environmental and sustainability objectives and targets annually
- KCLT will ensure it meets the obligations set out in this policy and is prepared and ready to meet any future legislative requirements of either:-
 - The UK Environmental Agency and
 - Key local Guidelines and Strategies.
- This policy will be reviewed at least every 2 years or if there are legislative changes.

10 Related Policies and Documents

- Tenancy Agreements
- Environmental Audits
- Tenants Engagement and Influence Policy
- Customer Feedback and Complaints Process Policy
- Privacy Policy
- Diversity, Equality and Inclusion Policy

11 Policy Review Record

Version Number	Status	Revision Date	Summary of Changes
Version 02	Approved	October 2025	Review in line with Registered Provider Status