

Trustee Board Meeting – Minutes – 14.09.17

Location: 22 Station Road, Kennett

Present:

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| Robin Swanson | (RS) |
| Frank Danks | (FD) |
| Paul Swanson | (PS) |
| Darren Watson | (DW) |
| Tim Foddy | (TF) |
| Cheryl Jowett | (CJ) |
| Lynne McCallum | (LMc) |
| Hugo Runciman | (HR) |
| Nick Pank | (NP) |

The meeting was opened at 1934 by the chair (RS) who welcomed all present and thanked everyone for their attendance.

The minutes of the previous Trustee Board meeting on 22.06.17 had been circulated to all trustees prior to this meeting for review. Those minutes were reviewed and accepted as a true record by all who attended. The minutes were signed accordingly.

The chair (RS) and secretary (FD) presented an overview and update on the meeting with ECDC representatives on 17.8.17. In response to a query from the trust on a statement made at the meeting on the classification of the units within the proposed industrial area, PGH had provided an explanation which was not believed to be completely satisfactory but the board members agreed that this issue could be influenced at the outline planning stage. The previous mention of 3 storey flats within the development proposal was an error and the Trust's position on a maximum of 2.5 stories within the development accepted.

The chair (RS) presented a proposed timeline which identified the planning milestones leading up to the KCLT AGM. The Trust's rules demand that the issues listed below are covered at the AGM. These were reviewed by the secretary (FD) and it was agreed that the Auditor's appointment and report are not required for this meeting.

- Annual report i.a.w Rule C 20.1
- The revenue accounts and balance sheets for the last accounting period i.a.w.

Rule C 20.1

- The Auditor's report – on the above (if one is required by law); Not required.
- The Boards report on the affairs of the Trust i.a.w. Rule C 20.1.3; Not required.
- To appoint an auditor (if required by law) i.a.w. Rule C 20.2; Not required.
- To elect Board Members i.a.w. Rule C 20.3
- To transact any Trust business as set out in the notice convening the meeting including any business that requires a special resolution i.a.w. Rule C 20.4

It is planned to inform the membership of the timing of the AGM, the 19th October, and the proposed agenda which will include a vote on the resolution to support or reject the PGH development on Dane Hill Farm by "e" mail on or about the 4th October. An update on the Membership Resolution negotiation status will be included. This will be followed up with a hard copy mail drop by the 8th October. The requirement for an acceptable protocol and reasonable courtesy during the meeting was raised and all agreed that firm control should be exercised to allow all concerned to cover the agenda in an efficient manner and allow all present to contribute in an appropriate manner.

Action – RS

It was agreed to open a bank account in the Trust's name to deposit funds.

Action – HR

The Board discussed the Membership Resolution and it was agreed to prepare a PowerPoint presentation for the AGM to further update the membership and address issues raised. The individuals involved in the negotiation process agreed to contribute to the presentation at the AGM. It was agreed to keep the information both factual and simple to fully clarify the status and maintain our current neutral stance prior to the formal voting process. The vote will be a ballot on similar lines to the resolution vote which will provide the option to the membership to vote electronically, by hard copy mail drop or at the AGM. Only KCLT members will be permitted to attend the AGM and only full members will be able to vote. The ballot will close at the end of the AGM.

Action- FD

Final planning for the AGM will take place at a Board meeting on 12th October.

There being no further business, the meeting was closed at 2034.

Frank Danks – KCLT Secretary.